



International IDEA

Global Programmes Internship

Location

Stockholm, Sweden

Application and timeline

Please apply by **9 April 2021** by submitting your CV and a brief motivation letter to International IDEA (both in English) at hr@idea.int, marked “**Internship – GLOBAL PROGRAMMES 2021**”.

Context

The International Institute for Democracy and Electoral Assistance – International IDEA – is an intergovernmental organization that supports sustainable democracy worldwide. Its objective is to strengthen democratic institutions and processes. International IDEA acts as a catalyst for democracy building by providing knowledge resources, policy proposals and supporting democratic reforms in response to specific national requests. It works together with policy makers, governments, UN organizations and agencies, and regional organizations engaged in the field of democracy building.

International IDEA’s notable areas of expertise are: electoral processes, political participation and representation, constitution-building processes, democracy assessment and analysis. International IDEA works worldwide. It is based in Stockholm, Sweden, and has offices in 18 countries.

There are six slots for internship, which will work with either: 1) Democracy Assessment Unit; 2) Democracy and Inclusion Unit; 3) Electoral Processes Unit; or 4) Money in Politics Unit, all sitting in Stockholm Office.

1. Democracy Assessment Unit

The Democracy Assessment unit produces five main knowledge products: The Global State of Democracy (GSoD) Reports, the GSoD Indices, the Global Monitor of COVID-19’s impact on Democracy and Human Rights, GSoD In Focus and GSoD videos. This internship will have a specific focus on supporting research and programme activities related to the GSoD reports (one global and 4 regional – Africa and Middle East, Americas, Asia and the Pacific and Europe) and the Global Monitor of COVID-19’s impact on Democracy and Human Rights.

2. Democracy and Inclusion

The Democracy and Inclusion Unit conducts global analysis on frameworks of electoral and political inclusion of underrepresented groups, including women, youth, people with disabilities, LGBTQI+ people, ethnic minorities, among others. It also provides technical/advisory support to regional and country programmes, as well as to boundary partners on inclusion in electoral and political processes. This internship will have a specific focus on supporting research and programme activities related to democracy and inclusion, especially on analysing legal frameworks of inclusion around the world.

3. Electoral Processes Unit

Electoral Processes makes impact globally by developing comparative knowledge resources, through advocacy efforts, and providing direct support democracy and election practitioners around the world. This internship will have a specific focus on supporting research and programme activities related to electoral risk management and resilience-building, financing of elections, elections and ICTs, electoral justice, voting from abroad, electoral capacity development, the BRIDGE (Building Resources in Democracy, Governance and Elections) project, the ACE Electoral Knowledge Network project.

4. Money in Politics Unit

The main focus of Money in Politics Unit is to make money play a positive role in democratic politics, integrating political party and election campaign finance, state-capture and organized crime in politics, integrity and anti-corruption frameworks. This internship will have a specific focus on supporting research and programme activities related to political finance, most especially the Political Finance Database, digital campaigns, the Future of Political Finance.

NOTE: Applications will be considered by all four units unless applicants specifically mention their preference for specific unit(s) in their application.

Internship Activities

The intern shall perform the following duties:

- Supports different research works conducted by the unit;
- Analyses policy documents and legal texts, with the purpose of collecting and reviewing data;
- Assists with research and fact-checking for International IDEA materials and background information;
- Assists in the organization and the follow-up of conferences, events and activities, including assisting with reporting, note-taking and some logistical tasks;
- Provides desk research and contributes for the conceptualization of other new and ongoing projects within the units;
- Actively includes a gender and inclusion perspective in all activities;
- Performs any other duties as requested by the supervising officer, and/or any other person designated by him/her.

Expected outcome/learning opportunities

The intern is expected to benefit from the position by gaining insights, experience and knowledge on:

- Working processes of a multilateral, multicultural organization.
- Recent and new developments in the field of democracy assistance, democracy assessment and analysis, democracy and inclusion, electoral processes and political finance.
- The changing and innovative ways in which democracy, political actors and institutions are using technology and social media, in different parts of the world.
- Analysis of legal documents and policy frameworks related to democracy.
- Experience with using online databases, repositories and other digital tools for advocacy and awareness raising issues related to elections or participation and representation or democracy monitor.

- Participation as a full-fledged team member in the regular team meetings, and any other institutional meetings, to be acquainted with the rest of the Institute and get an insight into organizational dynamics.

The intern will also have the opportunity to develop his/her analytical and research skills. The objective of the internship is to provide a learning opportunity for an interested and talented student within a relevant study area. The intern will be part of a specific unit, under Global Programmes, learning from all team members in their different capacities.

Management and Organization

The interns will be supervised by a mentor from the above-mentioned units. The interns will be provided with work station(s) at International IDEA's headquarters in Stockholm, Sweden. The internships may take place remotely, depending on the Covid-19 situation in autumn 2021.

Timing and Work plan

The internship position will be full-time from August/September 2021 until December 2021, or as agreed with the mentor and the university. The intern will work office hours, 09:00-17:00, or as agreed with respective supervisors.

Qualifications and required skills

- University degree or enrolled in a university course focusing on: political science, development studies, international law, peace studies or a related subject.
- Language skills: Fluent written and oral English required. Any other widely spoken language in an International IDEA priority region, especially Spanish, French or Arabic, would be an asset.
- Analytical, drafting, editorial and problem-solving skills.
- Ability to appreciate diversity and work as part of a team in such an environment.
- Ability to assess, manage and structure information.
- Good interpersonal skills.
- Good knowledge of Microsoft Office package.
- Knowledge of information management systems.
- Previous work or research experience within the field of democracy, elections, gender, political finance, is an asset.
- Postgraduate students (MA/MSc/PhD etc.) are encouraged to apply.

Learn more about [International IDEA](#).